



"Reaching Urban Youth for Christ"

Camp Retreat Rental Contract

Organization Name: _____

Address: _____ Phone: _____

Dates Requesting for camp rental: _____

Arrival Date: _____ Arrival Time: _____

Departure Date: _____ Departure Time: _____

Number of day guests: _____ Number of overnight guests: _____

Number of children age 5 and under: _____

Contact person: _____

Contact person phone number: _____

Contact person Email address: _____

Financial Agreement

Cabin lodging is \$30.00 a night per person for the first night and \$25.00 for each additional night. Children 5 years old and under stay free.

If needed, we agree to pay Mel Trotter Ministries \$20.00 per hour for the use of a Waterfront Lifeguard.

Deposit– Please enclose a non-refundable deposit of \$100.00 which will be applied to the total cost of your retreat.

Payment of the balance is due prior to leaving camp on the last contracted day.

Damages— Rental group is responsible to pay any damages done to Mel Trotter Camp property caused by an activity or member of group.

Food Service: Food service fees are in addition to the cabin lodging fees and vary based on meals selected.

Groups of under 40 guests will be assessed an additional fee of \$200 (November to March) if desiring to use the Indoor Gym facilities.

The Above Fees Include:

- Lodging in heated Mini-Lodge (76 beds, please include own linens).
- Lodging in heated A-Frame Cabins (9 cabins with 12 beds each, please provide own linens).
- Use of adjacent bathhouses
- Use of Athletic Fields: Softball Field, Outdoor Basketball, Sand Volleyball
- Archery Range
- Use of Campfire sites (2 sites)
- Wooded Nature Trails
- Use of Craft Barn
- Picnic Area
- Indoor Chapel / Activity Center / Gymnasium, and Conference Room (groups of 35 or more)
- Sound System and Projection System
- Dining Hall (without use of Kitchen facilities)
- Hayride (schedule with Camp Director)
- Meals

Additional Offerings:

- Snack Bar / Concessions—Call for Details
- Ropes Course / Adventures Recreation—Call for Details

Indemnity Clause:

We hereby agree that Mel Trotter Ministries and it’s officers, agents, and employees shall not be held responsible for any injury to the property of person, of any individual, adult or child in our group during the activity on the dates described above. The undersigned group hereby further agrees to indemnify and hold harmless Mel Trotter Ministries, it’s officers, agents, and Employees, or any third person invite of Mel Trotter Ministries for any injuries and damages to person or property caused by the negligence of any member of the group.

By _____
(Adult Group Representative)

By _____
(Mel Trotter Ministries Representative)

Policies:

Guidelines

A tentative number in group is requested at time of contracting. A final count for meals is required 10 days prior to retreat date. If final count for meals drops below indicated amount, a 5% variance may be allowed.

Mel Trotter Camp is a totally smoke-free facility and has a no-alcohol policy.

Pets of any kind are not permitted.

Lodging and meals are free for children 5 years and younger.

Camp Retreat Meal Options

Breakfast: (Please choose 1 entrée item and 1 meat item)

\$5.50 / Person

Entrée Options:

Scrambled Eggs
English Muffin Breakfast Sandwich
Pancakes
French Toast
Quiche

Meat Options:

Bacon
Ham
Sausage

*Please note that in addition to the entrée and meat option, breakfast also includes fruit bowl, bread, butter, jelly, peanut butter, cold cereal, and beverages (milk, coffee, tea, juice, and hot chocolate).

Lunch:

\$6.50 / Person

Soup and Salad Option:

Shaved meats— ham, turkey, roast beef
Assorted sliced cheese
Condiments— lettuce, tomato, onion
Choice of 2 varieties of soup
Dessert

BBQ Pulled Pork and Hamburger Option:

Buns and condiments
Potato Salad
Baked Beans
Fruit
Cookies

Chicken Nacho/ Taco Option:

Shredded chicken and cheese
Seasoned beef
Tortilla Chips and Flour Tortilla
Refried beans
Onions, Salsa, Sour Cream
Dessert

Pizza and Salad Bar Option:

Assorted Pizza
Tossed Salad with Dressings
Chips
Carrot and Celery Sticks
Dessert

Dinner:

\$7.50 / Person

Italian Dinner Option:

Tossed Salad with assorted dressing
Lasagna
Fettuccini Alfredo
Green Beans
Bread Sticks
Dessert

Boneless Chicken Supreme Option:

Tossed Salad with assorted dressing
Boneless chicken with Supreme Sauce
Rice Almandine
Normandy Vegetables
Rolls with Butter
Dessert

Roasted Dinner Option:

Tossed Salad with assorted dressing
Choose 1 meat item:
 Roasted Chicken
 Baked Ham
 Roast Beef
 Roast Turkey
Mashed Potato with Gravy or Baked Potato
Vegetable
Rolls with Butter
Dessert

London Broil Option:

Tossed Salad with assorted dressing
London Broil
Garlic Mashed Potatoes
Key West Vegetables
Rolls with Butter
Dessert

*All lunches and dinners are served with beverages

*Please Contact Camp Mel Trotter with any special Menu requests or special dietary need at least 2 weeks in advance.

*If all three meals are requested for a day, the cost will be \$18.00 / person